

# VAAO BOARD MEETING MINUTES

Friday, October 7, 2011

Hotel Roanoke, Roanoke, Virginia

Call to Order by VAAO President Susan Lower, SRA on October 7, 2011 at 8:00 am.

## In Attendance:

Voting Members:

Past President	Robert Willingham, ASA	-Present
President	Susan Lower, SRA	-Present
President Elect	Greg Daniels, CAE	-Present
First Vice President	Larry Mackereth, CAE	-Present
Second Vice President	Bill Marchand	-Present
Treasurer	Ron Agnor	-Present
Secretary	Brian Gordineer, AAS	-Present
Director 1 Year	Don McKigney	-Absent
Director 1 Year	Mary Deas, CMS	-Present
Director 1 Year	Dayle Gallagher	-Absent
Director 2 Years	David Sanford, CAE	-Absent
Director 2 Years	Bruce Lowe	-Present
Director 2 Years	Steve Esenbock	-Present

**Invocation:** President Susan Lower, SRA provided the invocation.

**Pledge of Allegiance:** President Susan Lower, SRA – Present  
President Susan Lower, SRA led the Pledge of Allegiance.

## IAAO President / Breakfast Door Prizes:

IAAO President Bruce Woodzell selected Nicole Yeatman as the winner of the Flip camera provided by DevNet. He also selected Deidre Kelly as the winner of the \$100 gift card.

**Secretary's Report:** Brian Gordineer, AAS – Present

President Susan Lower, SRA asked the Secretary to read the minutes from the July 14, 2011 meeting. Director Bruce Lowe made a motion to dispense with the reading of the minutes and approve the minutes. The motion was seconded by Director Mary Deas. There was no discussion and all voted in favor.

**Treasurer's Report:** Ron Agnor – Present

Treasurer Ron Agnor presented the attached report and explained it in detail. A motion to accept the Treasurer's report was made by Director Bruce Lowe. The motion was seconded by President Elect Greg Daniels, CAE. There was no discussion and all voted in favor.

## Reporting to the President Elect: Greg Daniels, CAE

**Education Committee:** Angela Arnold and Rebecca Grenoble – Present.

Angela Arnold and Rebecca Grenoble presented the attached report and explained it in detail.

**Audit and Finance Committee:** Billy Driver – Present

Chairman Billy Driver reported that the committee met October 5, 2011 to audit the Educational Seminar and presented the attached report.

**Annual Meeting 2012:** Greg Daniels, CAE - Present

President Elect Greg Daniels, CAE indicated that the 2012 Annual Conference will be held October 9-12 at the Hilton in Virginia Beach. The room rates at the Hilton will be \$139.

### **Reporting to First Vice President: Larry Mackereth, CAE**

**Arrangements Committee:** Cookie Wall, Terry Compton – Present  
Chairwomen Cookie Wall and Terry Compton reported that there are 131 attendees. A full report will be presented at the December meeting.

**Membership Committee:** John Nelms, RES, SRA - Absent  
Chairman Nelms provided a report indicating that there were seven new members since July and that total new membership for the year is eighteen. First Vice President Larry Mackereth, CAE reported that there are currently 1,022 members.

**PDP Advisory Committee:** David Sanford, CAE - Absent  
First Vice President Larry Mackereth, CAE reported that there have been four Virginia designations in the past year.

**Personnel Committee:**  
President Elect Greg Daniels, CAE provided a summary of the data collection method of Salary Survey using Survey Monkey.

### **Reporting to Second Vice President: Bill Marchand**

**Awards Committee:** Charles Vester - Present  
Chairman Charles Vester will make a report at the banquet.

**Resolutions Committee:** John Nelms, RES, SRA - Absent  
Chairman John Nelms provided a report indicating that there were no resolutions.

**Manual Committee:** John Kiger - Absent  
Chairman John Kiger had no report.

**Publicity Committee:** Ryan Davis - Absent  
Chairman Ryan Davis had no report.

### **Reporting to President: Susan Lower, SRA**

**Nominating Committee:** Bob Willingham – Present  
Chairman Robert Willingham announced the slate of officers as presented at the July 14<sup>th</sup> Board meeting in Charlottesville.

President:	Greg Daniels, CAE
President Elect:	Larry A. Mackereth, CAE
First Vice President:	William Marchand
Second Vice President:	Ron Agnor
Secretary:	Brian Gordineer, AAS
Treasurer:	Billy Driver
Directors 1 Year:	David Sanford, CAE, Bruce Lowe, Steve Esenbock
Directors 2 Year:	Ryan Davis, Pam Stepanick, Jeff Davis

There were no additional nominations from the floor.

First Vice President Larry Mackereth, CAE made a motion to accept the slate of officers as presented. The motion was seconded by Secretary Brian Gordineer, AAS. There was no discussion and all voted in favor.

**Legislative Committee:** Tommy Rice, CAE and Janet Coldsmith, CAE – Present  
Chairpersons Tommy Rice, CAE and Janet Coldsmith did not present a report.

**Use Value Committee:** Bruce Lowe – Present  
Chairman Bruce Lowe indicated that the Land Use session had been a success.

**Regional Seminar Committee:** Tammy Carroll, CAE – Present  
Chairwoman Tammy Carroll, CAE provided a summary of the three regional seminars held during the year.

**Parliamentarian:** Jerry Banagan, ASA – Present  
No report was given.

**Technology Committee:** John Yeatman, AAS– Present. Sam Davis, CAE – Absent.  
No report was given..

**Historian:** Clay Fortney – Absent  
No report was given.

**Commissioner of Revenue Liaison:** Terry Yowell – Absent  
Liaison Terry Yowell provided a report which was read by President Susan Lower, SRA.

**Unfinished Business:**  
No unfinished business was discussed.

**New Business:**  
President Susan Lower, SRA provided a summary of today's activities and the banquet schedule for this evening.

President Susan Lower, SRA reported that a committee has been established to update the SLEAC manual.

IAAO President Bruce Woodzell challenged the new Board to consider creating scholarships for conferences, seminars and designations.

The meeting was adjourned by VAAO President Susan Lower, SRA at 8:55 p.m.

The installation of officers took place in the evening, at the banquet. All were sworn in except Ryan Davis and David Sanford, CAE who were not present. The following awards were presented;

President's Citation Award	Bruce Woodzell
Outstanding Member Award	Greg Daniels, CAE
Most Valuable Member Award	Ryan Davis
Honorary VAAO Member Award	Joe Durrer, SRA, MAI
Distinguished Service Award	Charlie Crowson
Certificate of Appreciation	Angela Arnold
Certificate of Appreciation	Becca Grenoble
Certificate of Appreciation	Terry Compton
Certificate of Appreciation	Cookie Wall
Certificate of Appreciation	Sharon Williams
Certificate of Appreciation	John Kiger
Certificate of Appreciation	Jason Hughes
Certificate of Appreciation	Aimee Hower
Certificate of Appreciation	Lisa Freeman
<i>Certificate</i> of Appreciation	Stanley Wooten
First Ladies Award	Reba Woodzell
First Ladies Award	Vickey Childress