

VAAO BOARD MEETING MINUTES
Thursday, July 14, 2011
Doubletree Hotel, Charlottesville, Virginia

Call to Order by VAAO President Susan Lower, SRA on July 14, 2011 at 5:00 pm.

In Attendance:

Voting Members:

Past President	Robert Willingham, ASA	-Present
President	Susan Lower, SRA	-Present
President Elect	Greg Daniels, CAE	-Present
First Vice President	Larry Mackereth, CAE	-Present
Second Vice President	Bill Marchand	-Present
Treasurer	Ron Agnor	-Present
Secretary	Brian Gordineer, AAS	-Present
Director 1 Year	Don McKigney	-Present
Director 1 Year	Mary Deas, CMS	-Absent
Director 1 Year	Dayle Gallagher	-Present
Director 2 Years	David Sanford, CAE	-Present
Director 2 Years	Bruce Lowe	-Present
Director 2 Years	Steve Esenbock	-Present

IAAO President Comments:

IAAO President Bruce Woodzel reported that Virginia will have two candidates for the IAAO Board, Secretary Brian Gordineer, AAS and Todd Kaufman, CAE.

Invocation: President Susan Lower, SRA provided the invocation.

Pledge of Allegiance: Greg Daniels, CAE – Present
President Elect Greg Daniels, CAE led the Pledge of Allegiance.

Secretary's Report: Brian Gordineer, AAS – Present

President Susan Lower, SRA asked the Secretary to read the minutes from the April 29, 2011 meeting. Second Vice President Bill Marchand made a motion to dispense with the reading of the minutes. The motion was seconded by Director Bruce Lowe. There was no discussion and all voted in favor. Second Vice President Bill Marchand made a motion to approve the minutes from the April 29, 2011 meeting. Director Bruce Lowe seconded the motion and all voted in favor.

Treasurer's Report: Ron Agnor – Present

Treasurer Ron Agnor presented the attached report and explained it in detail. A motion to accept the Treasurer's report was made by Director Bruce Lowe. The motion was seconded by President Elect Greg Daniels, CAE. All voted in favor. Treasurer Ron Agnor made a motion to approve \$500 in reimbursement of campaign expenses to Secretary Brian Gordineer, AAS and Todd Kaufman, CAE for their IAAO Board campaigns. The motion was seconded by Second Vice President Bill Marchand and all voted in favor.

Reporting to the President Elect: Greg Daniels, CAE

Education Committee: Angela Arnold and Rebecca Grenoble – Not present , as they were attending to seminar activities.

Audit and Finance Committee: Billy Driver – Present
Chairman Billy Driver had no report.

Annual Meeting 2012: Greg Daniels, CAE - Present

President Elect Greg Daniels, CAE indicated that the 2012 Annual Conference will be held October 9-12 at the Hilton in Virginia Beach. The room rates at the Hilton will be \$139.

Reporting to First Vice President: Larry Mackereth, CAE

Arrangements Committee: Cookie Wall, Terry Compton – Present
Chairwomen Cookie Wall and Terry Compton reported that the 63 Annual Conference will be held October 4-7, 2011 at the Hotel Roanoke in Roanoke. Committee has had six meetings and two more will be held in Roanoke (July 27 and August 24).

Membership Committee: John Nelms, RES, SRA - Absent
Chairman Nelms had no report.

PDP Advisory Committee: David Sanford, CAE - Present
Chairman David Sanford, CAE reported that recognition awards were presented to three designees. He also noted that the PDP afternoon session was well attended.

Personnel Committee:
President Susan Lower, SRA reported that she and President Elect Greg Daniels, CAE have been working on transitioning the data collection method of Salary Survey to Survey Monkey.

Reporting to Second Vice President: Bill Marchand

Awards Committee: Charles Vester - Present
Chairman Vester had no report.

Resolutions Committee: John Nelms, RES, SRA - Absent
Chairman had no report.

Manual Committee: John Kiger - Absent
Chairman Kiger had no report.

Publicity Committee: Ryan Davis - Present
Chairman Davis reported that work was almost complete on the next issue of the Network, although any last minute submissions could be forwarded.

Reporting to President: Susan Lower, SRA

Nominating Committee: Bob Willingham – Present
Chairman Robert Willingham presented the attached slate of officers to be presented at the Annual Meeting in Roanoke..

Legislative Committee: Tommy Rice, CAE and Janet Coldsmith, CAE – Present
Chairpersons Tommy Rice, CAE and Janet Coldsmith, CAE reported that Charlie Crowson kept all very well informed and that all seemed pleased. Janet Coldsmith, CAE indicated that next year will be a longer General Assembly session so we should be prepared for additional expenses compared to this past year.

Use Value Committee: Bruce Lowe – Present
Chairman Bruce Lowe indicated that the Land Use session had been a success.

Regional Seminar Committee: Tammy Carroll, CAE – Present
Chairwoman Tammy Carroll, CAE indicated plans were set for IAAO 701 Valuation of Golf Courses in Northern Virginia offered September 12 and 13 and USPAP on September 15 in Hampton Roads.

Parliamentarian: Jerry Banagan, ASA – Present
No report was given.

Technology Committee: Sam Davis, CAE and John Yeatman, AAS– Absent

President Elect Greg Daniels, CAE explained that he had utilized the VAAO flag as a basis for the new website color scheme. He explained that the new website would be a depository for many documents and would be beneficial to our historian. He further explained that it will be possible for content to be added by various users. He also thought that the last payments should have already been made to the old website vendor and hosting service to cover the remaining period.

Historian: Clay Fortney – Absent

No report was given.

Commissioner of Revenue Liaison: Terry Yowell – Present

Liaison Terry Yowell indicated that the Commissioners' Association was not happy with the one-day fee structure in place for the Annual Conference. She also indicated that the Commissioners' would not be providing any educational sessions for the Annual Conference in Roanoke.

Unfinished Business:

No unfinished business was discussed.

New Business:

Review of the Assessor's School

Jason Hughes of the Department of Taxation reported that 153 students attended the Assessor's School. President Susan Lower, SRA indicated that she had heard many favorable comments about the Assessor's School.

Administrative Support

President Susan Lower, SRA introduced Karie Walker. Ms. Walker spoke of her interest in serving the VAAO and how she has served other organizations. David Sanford, CAE spoke of how Ms. Walker had assisted the Hampton Roads Chapter of the Appraisal Institute. President Susan Lower, SRA indicated that Ms. Walker would provide a proposal that the Board could consider at a special meeting to be held in Roanoke prior to the Annual Breakfast Meeting.

DPOR

President Susan Lower, SRA reported that she, President Elect Greg Daniels, CAE and Joseph Durrer visited DPOR to establish a dialogue regarding the requirements for getting approval of continuing education offerings. She reported that the meeting was successful and provided the opportunity to share VAAO's educational goals.

The meeting was adjourned by VAAO President Susan Lower, SRA at 6:10 p.m.