

**VAAO ANNUAL BUSINESS MEETING
HILTON HOTEL
VIRGINIA BEACH, VIRGINIA
NOVEMBER 5, 2010**

Call to order by VAAO President Robert Willingham, ASA on November 5, 2010 at 8:03 AM.

In Attendance:

Voting Members:

Past President	Thomas Rice, CAE	-Present
President:	Robert Willingham, ASA	-Present
President Elect:	Susan Lower, SRA	-Present
1 st Vice President:	Greg Daniels, CAE	-Present
2 nd Vice President:	Larry Mackereth, CAE	-Present
Secretary:	Bill Marchand	-Present
Treasurer:	Ron Agnor	-Present

Director 1 Year:	Catherine Brincefield	-Present
Director 1 Year:	Lisa Neunlist	-Absent
Director 1 Year:	Terry Yowell	-Present
Director 2 Years:	Mary Deas	-Present
Director 2 Years:	Dayle Gallaher	-Present
Director 2 Years:	Don McKigney	-Present

Invocation: Deacon Brian Bergen provided the invocation.

Pledge of Allegiance: John Lockard - Absent

President Willingham recognized Former IAAO Board Members Kim Lauffler, RES and Linda Cwiek

Secretary's Report: Bill Marchand - Present

After Secretary Marchand began reading the minutes from the previous board meeting Mr. Greg Daniels, CAE made a motion to dispense with the reading of the minutes from the July 15th, 2010 Board Meeting. The motion was seconded by Ms. Susan Lower, SRA. All voted in favor.

Mr. Greg Daniels, CAE also made a motion to adopt the minutes from the July 15th, 2010 Summer Board Meeting. The motion was seconded by MS. Susan Lower, SRA. All voted in favor.

Treasurer's Report: Ron Agnor – Present

The Association's total assets were \$131,302 as of November 5th, 2010. This total did not

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include income or expenses for the 2010 Annual Conference. The attached reports include the details for the Association's deposits, reserves, revenues, and expenditures. As of November 5th, 2010, income minus expenses equals \$1,169.48.

Dues for 2010 have been paid by 899 Regular Members, 26 Retired Members and 34 Associate Members.

This report does include the 2010 Educational Seminar in Charlottesville, although the account has not been audited. The Seminar is expected to net a loss of \$4,866.81.

The report also includes the Hampton Roads Regional Seminar in which the VAAO sponsored IAAO Course 101 during the week of August 2-6, 2010. The course ended with a loss of \$1,096.36

Second Vice President Larry Mackereth , CAE made a motion to accept the report as presented and was seconded by President Elect Susan Lower. All voted in favor.
Budget is attached

Committee Reports:

Reporting to the President Elect: Susan Lower, SRA

Education Committee: Jennifer Stevenson - Absent

The President-Elect complimented the Chair for a job well done. New Chairs Angela Arnold & Rebecca Grenoble were not present but will begin meetings in January.
Report Attached

Audit & Finance Committee: Billy Driver - Present

The Committee Chair thanked the Board for the privilege of serving the VAAO. In addition, the chair thanked his committee members for their professional and detailed approach to the audit process.
No Report

Annual Meeting 2011: Terry Compton & Sharon Williams - Present

The VAAO 63rd Annual Conference will be held in Roanoke at the Hotel Roanoke. Tentative dates are October 4th, 5th, 6th & 7th 2011. The Co-Chairs have their committee in place and will begin meeting in January.
Report Attached

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Reporting to the First Vice President: Greg Daniels, CAE

Arrangements Committee 2010: Kim Smith & Janice Hudgins - Present

The VAAO 62nd Annual Conference Co-Chairs recognized and thanked their committee members for a job well done. With special thanks going to the Wii Wii and KornHole experts. The golf outing is on and the golfers will leave from the hotel lobby as soon as it get above 32 degrees and the sun comes out.

Verbal report

Membership Committee: John Nelms, RES, SRA - Present

John reported that he had processed six (6) new members, bringing the total to twelve (12) new members for the year. John reminded the membership that many new members are processed through annual billing, seminars, and attrition. Membership applications are down for 2010 compared to 2009.

Report Attached

PDP Advisory Committee: David Sanford, CAE - Present

No Report

Personnel Committee: Kathy Grizzle - Present

The Salary Survey is complete and will be available on the Web Site. The Chair reported that the responses for the Salary Survey were poor and encouraged better participation next year.

Verbal Report

Reporting to the Second Vice President: Larry Mackereth, CAE

Awards Committee: Billie Taylor - Present

The awards are ready for presentation at the banquet.

Verbal report

Resolutions Committee: John Nelms, RES, SRA - Present

A resolution commemorating Mr. Mastin (Buster) F. Osborne, Former Deputy Director of Real Estate Assessments for Fairfax County was introduced by John Yeatman, AAS and seconded by Treasurer Ron Agnor. Mr. Nelms also read the Richard Chandler resolution previously adopted.

Resolution Attached

Manual Committee: John Kiger – Present

No Report

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Publicity Committee: Ryan Davis - Present

The Chair told the Board that the Network as well as the Board minutes are available on line at the VAAO web site.

Verbal report

Reporting to the President: Robert Willingham, ASA

Nominating Committee: Thomas Rice, CAE, Past President - Present

Slate of Officers for the upcoming fraternal year was read as follow:

Susan Lower, SRA	President
Greg Daniels, CAE	President -Elect
Larry Mackereth, CAE	1 st Vice President
Bill Marchand	2 nd Vice President
Brian Gordineer, AAS	Secretary
Ron Agnor	Treasurer
Robert Willingham, ASA	Past President
Don McKigney	Director 1 Year
Mary Deas	Director 1 Year
Dayle Gallaher	Director 1 Year
Maria Kattman	Director 2 Years
Steve Esenbock	Director 2 Years
Bruce Lowe	Director 2 Years

There were no nominations from the floor. John Yeatman, AAS made a motion to adopt the slate of officers as presented and seconded by Thomas Rice, CAE. All voted in favor and the slate of officers was approved for the upcoming year.

Legislative Committee: Janet Coldsmith, CAE - Present

The Chair strongly encouraged all members to be watchful of proposed legislation changing the burden of proof from the property owner to the Assessor.

Verbal Report

Technology Committee: John Yeatman, AAS - Present

The committee continues to update the website (www.vaao.org) as information is presented. Mr. Yeatman expressed concern that the vendor for the web site has gone out of business and the Board should be looking for alternative software/vendor. Better use of ListServ was recommended. Mr. Yeatman and Mr. Davis expressed their desire to pass the web torch to more youthful members.

Verbal report

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Use Value Committee: Charles Campbell, COR -Absent & Warren Arthur, COR - Absent
No report

Parliamentarian: Thomas Rice, CAE - Present
No Report

Historian: Brian Bergen, MAI, SRA - Present
No Report.

Chaplain: Janice Nutter – Absent
Brian Bergen, MAI, SRA, provided the invocation for The Board.

Flag Bearer/Sergeant-at-arms: John Lockard - Absent

Ad Hoc Committee for One-Day Regional Seminars: Kim Smith – Present
Kim Smith hosted IAAO Course 101 in Virginia Beach. Larry Mackereth, CAE and Tammy Carroll hosted IAAO Course 102 in Manassas.
Verbal Report.

Education Liaison: Brian Bergen, MAI, SRA - Present
Although The Annual Advanced Assessor's School was cancelled this year, Mr. Bergen continues his planning for the school next year.
Verbal Report

COR Liaison: Terry Yowell, COR – Present
Ms. Yowell thanked the VAAO and co-chairs Smith and Hudgins along with their committee for a job well done. She reported 80 attendees for their education session. The 2011 CRAV Annual Conference will be September 11th-13th at Smyth Mountain Lake. Ms. Yowell recognized COR Page Johnson from Fairfax City.
Verbal Report.

Old Business: No Old Business.

IAAO Representative: Wendell Ingram, ASA – Present
Mr . Ingram shared IAAO's new membership promotion "2 (two) for \$200".
Verbal Report

New Business: No New Business.

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A motion was made by Mary Deas to adjourn the meeting; it was seconded by Secretary Bill Marchand. All present voted in favor and the meeting was adjourned at 9:05 AM

Respectfully Submitted

Bill Marchand
Secretary